

Research or Program Plan

Setup Questions

Brief Lay Summary

Research or Program Plan

Personnel

Classification Codes

New / Competitive Renewals / ...

Internal Documents

Finalize

Research or Program Plan

Completed

Upload your Research or Program Plan as a Microsoft Word or PDF document.
Be sure to type an appropriate name for the upload, e.g., Research Plan.
When finished, click the Completed checkbox at the upper right corner.
Upload Other Attachment

Choose File No file chosen Upload

All uploaded documents will be automatically converted to PDF.

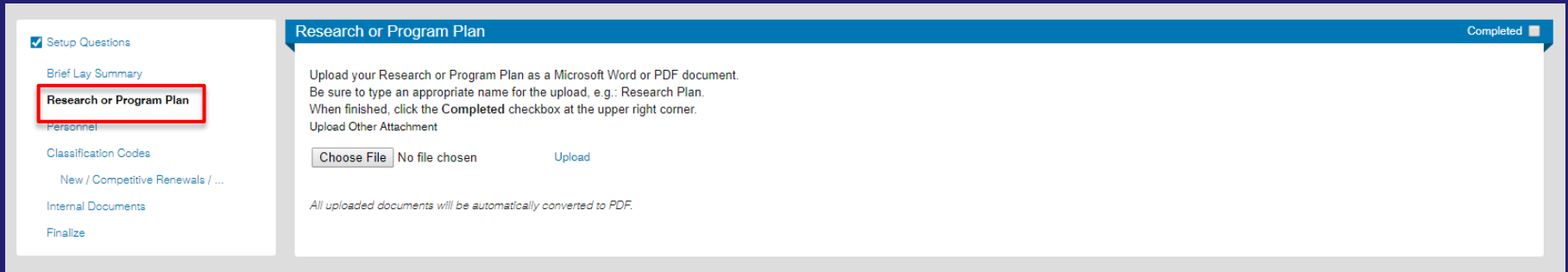
What does a user include in this tab?

Let's review by Funding Source -

- Unfunded/Internally Funded Studies – Submit Protocol; OK to use same information you are submitting to the IRB (i.e., human subject review) or IACUC (i.e., animal review) offices.
- Industry Funded Clinical Studies – Protocol
- Funded Studies – **Include any documentation you are submitting to the Funding Agency.**

You can only upload one document so please do make one .pdf if needed.

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Research or Program Plan Completed

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What does a user not include in this tab?

- Consent Forms
- Investigator Brochure
- Extra IRB forms

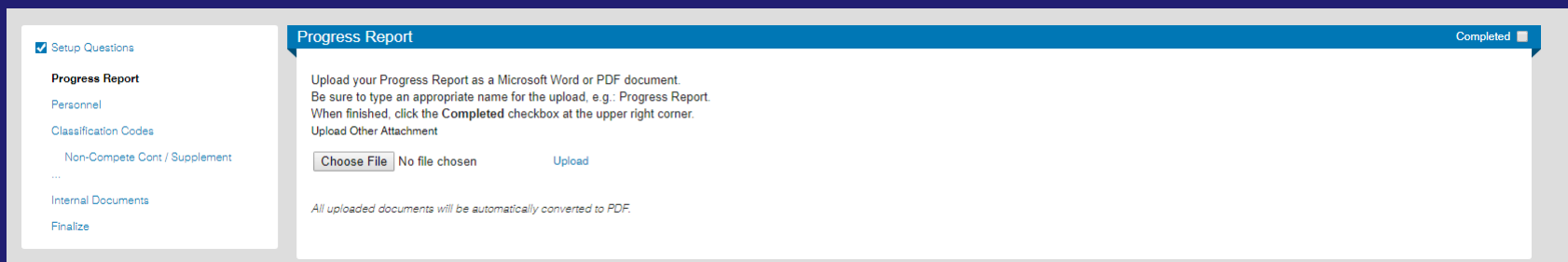
Please don't include consent forms, etc. unless the funding agency is requesting you send these items to them.

Progress Report

Reminder!

- Unfunded/Internally Funded Studies/Industry Funded Clinical Studies - OK to use same information you are submitting to the IRB or IACUC.
- Funded Studies – **Include any documentation you are submitting to the Funding Agency.**

You can only upload one document so please do make one .pdf if needed.



The screenshot shows a web interface for uploading a Progress Report. On the left is a sidebar menu with a checked box for 'Setup Questions' and several other items: 'Progress Report', 'Personnel', 'Classification Codes', 'Non-Compete Cont / Supplement', 'Internal Documents', and 'Finalize'. The main content area has a blue header 'Progress Report' with a 'Completed' checkbox in the top right corner. Below the header, there is instructional text: 'Upload your Progress Report as a Microsoft Word or PDF document. Be sure to type an appropriate name for the upload, e.g.: Progress Report. When finished, click the Completed checkbox at the upper right corner.' Below this is a section for 'Upload Other Attachment' with a 'Choose File' button (showing 'No file chosen') and an 'Upload' button. At the bottom, a note states: 'All uploaded documents will be automatically converted to PDF.'